

# **Chinley Buxworth and Brownside Parish Council**

Parish Room, 3 Lower Lane, Chinley, High Peak, Derbyshire, SK23 6BE

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## **Clerk's Report – Parish Council Meeting 23 October 2024**

**Agenda Item 6 (a) – Chinley Community Centre Project** – An update on progress on the project will be provided. An overview of the funding status of the project to be given including an update on the contribution from Wain Homes and the application for borrowing approval. Any action relating to this to be considered. An invoice from the contractor will be presented for consideration in respect of Cost Certificate 6 for works related to the project.

**Agenda Item 6 (b) – Play Area and Parish Land Inspection Reports** – Inspection reports to be presented and any matters arising to be discussed.

**Agenda Item 6 (c) – Co-option** – The Elections Team at High Peak Borough Council has confirmed that no request for an election was received and that the Parish Council may fill the casual vacancy by co-option. Any applications will be circulated in advance of the meeting. Any candidates present at the meeting will be invited to make a short address to the Parish Council. All co-opted candidates will be required to sign a Declaration of Acceptance of Office form after the meeting in order to take up their role as Parish Councillor. They must also declare that they meet the relevant eligibility criteria.

**Agenda Item 6 (d) – Tree Survey 2024** – A quote will be provided for carrying out the works as per the Tree Survey 2024 report.

**Agenda Item 6 (e) – Remembrance 2024** – An update will be given on the latest plans for the parade and War Memorial service. Risk assessment for this event to be considered. To agree which councillors will represent the Parish Council and lay wreaths at each of the four War Memorial locations as well as agree an Event Lead for the Chinley event and volunteers for marshalling.

**Agenda Item 6 (f) – Christmas 2024** – An update will be given on the latest plans for the Christmas Lights Switch On event in Chinley. Risk assessments for placing out the Christmas trees across the parish and for the Chinley Christmas Lights Switch On event to be considered. To confirm volunteers for marshalling and Event Lead for the event.